

ANNEX 4A

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4A.1 INTRODUCTION

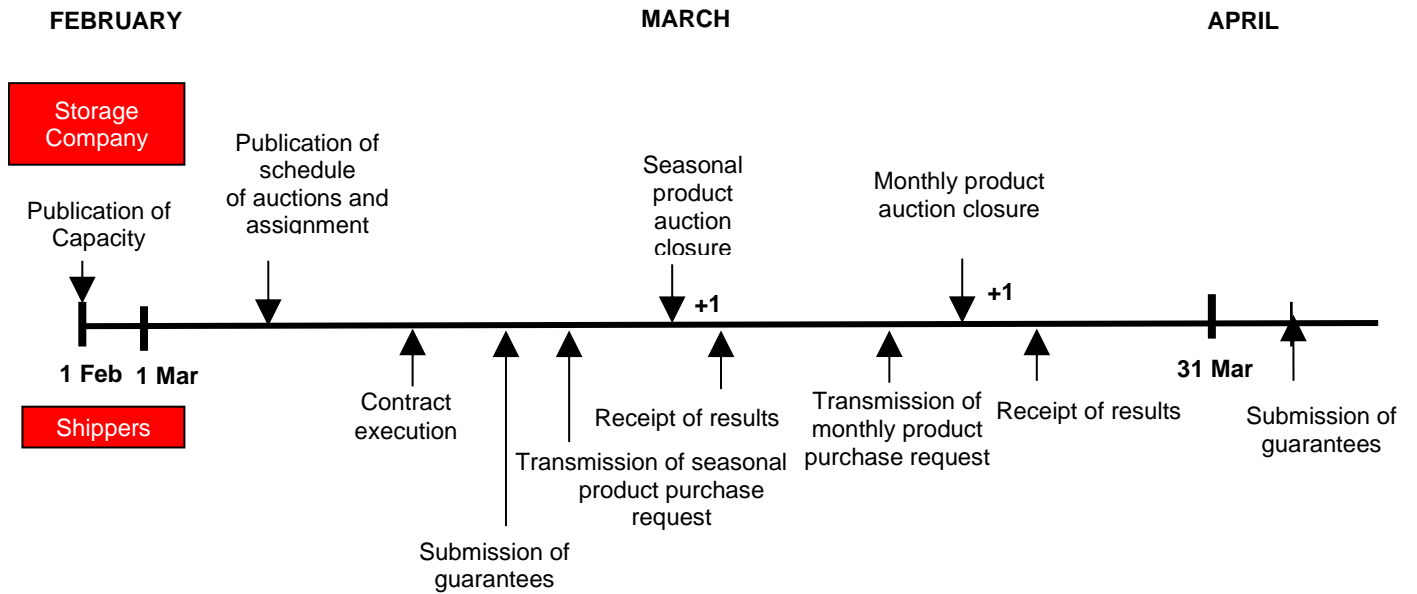
The chapter describes the procedures for the exchange of information between the Shipper and the Storage Company and the related timetable. Unless otherwise specified, if the time limit indicated herein falls on Saturday, Sunday or on a holiday, said time limit shall be understood to be extended to the first subsequent working day.

4A.2 ASSIGNMENT OF STORAGE CAPACITIES AT THE START OF THE THERMAL YEAR (REF. PAR. 5.8)

4A.2.1 Modulation Storage Services with assignment of capacities on an annual basis

The paragraph describes the procedures for the exchange of information between the Shipper and the Storage Company and the related timetable for assigning capacities on an annual basis of the Modulation Storage Services.

Unless otherwise specified, the dates per the following timetable are shown in the schedule of the auctions and in the procedures for the assignment of the seasonal and monthly products of the Peak Modulation Storage Service and of the Constant Peaks of Modulation Service published on the website of the Storage Company before the start of the competitive procedures for the assignment of the storage capacity.

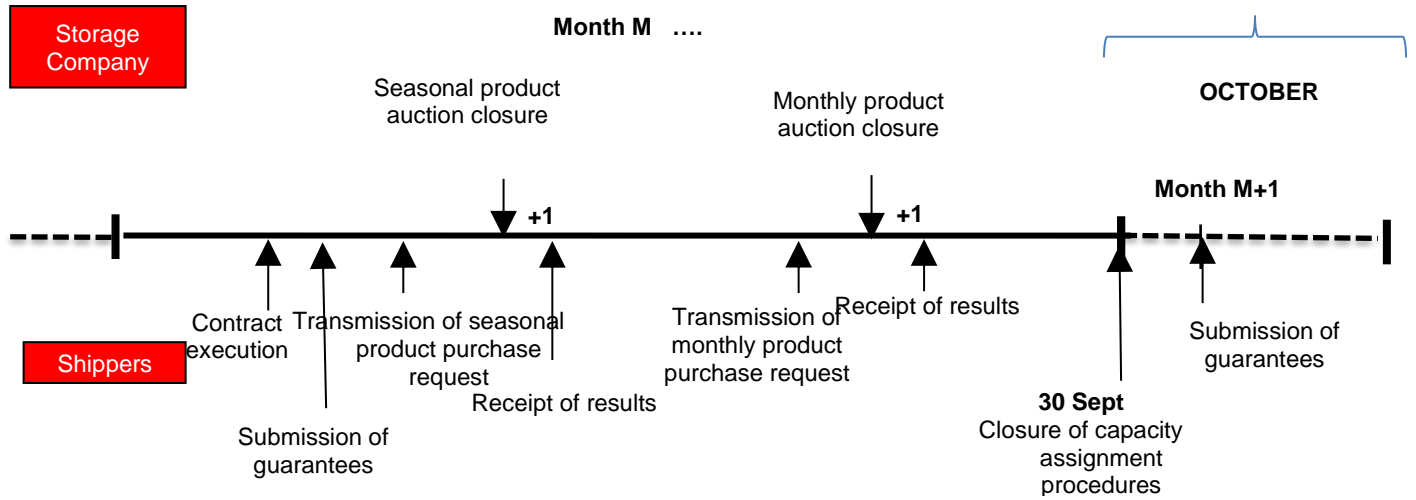


Requests for access to services and assignment of capacity					
Activity	By	When	How	Form	Relevant information and documents
Publication of the Storage Capacities Availabilities for Modulation services	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> 1 February or by another date if otherwise instructed by ARERA/Ministry of Economic Development 	<ul style="list-style-type: none"> Website of the Storage Company 		
Publication of the Capacities Available for the Peak Modulation Service for Seasonal Product	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> In accordance with Schedule of Auctions 	<ul style="list-style-type: none"> Website of the Storage Company 		
Execution of Storage Contract	<ul style="list-style-type: none"> Shippers 	<ul style="list-style-type: none"> Before Purchase Request 	<ul style="list-style-type: none"> Advance transmission via Escomas, transmission of originals by certified mail 	On Escomas	
Submission of assignment Guarantees	<ul style="list-style-type: none"> Shippers 	<ul style="list-style-type: none"> Within times defined in the procedure 	<ul style="list-style-type: none"> Advance transmission via Escomas, transmission of originals by certified mail 		
Transmission of the Purchase Request	<ul style="list-style-type: none"> Requesting Shipper 	<ul style="list-style-type: none"> In accordance with Schedule of Auctions 	<ul style="list-style-type: none"> Filling out the request through Escomas and/or transmission of originals by certified mail 	Annex to the Assignment Procedure	<ul style="list-style-type: none"> Indicated in the Assignment Procedure
Closure of Auction and Notification of Outcome to Requesting Shippers	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> In accordance with Schedule of Auctions 	<ul style="list-style-type: none"> Via Escomas 		
Assignment of Storage Capacity	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than one day from the auction closure 	<ul style="list-style-type: none"> Via Escomas 		

Requests for access to services and assignment of capacity					
Activity	By	When	How	Form	Relevant information and documents
Publication of any Capacities Available for the Peak Modulation Service for Monthly Product	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> In accordance with Schedule of Auctions 	<ul style="list-style-type: none"> Website of the Storage Company 		
Same steps as prescribed for the Seasonal product	<ul style="list-style-type: none"> ... 	<ul style="list-style-type: none"> ... 	<ul style="list-style-type: none">
Submission of contract Guarantees	<ul style="list-style-type: none"> Shippers 	<ul style="list-style-type: none"> Within times defined in the procedure 	<ul style="list-style-type: none"> Advance transmission via Escomas, transmission of originals by certified mail 		
Constant Peaks of Modulation Service procedure (same phases of the Modulation Service seasonal product)	<ul style="list-style-type: none"> ... 	<ul style="list-style-type: none"> ... 	<ul style="list-style-type: none">

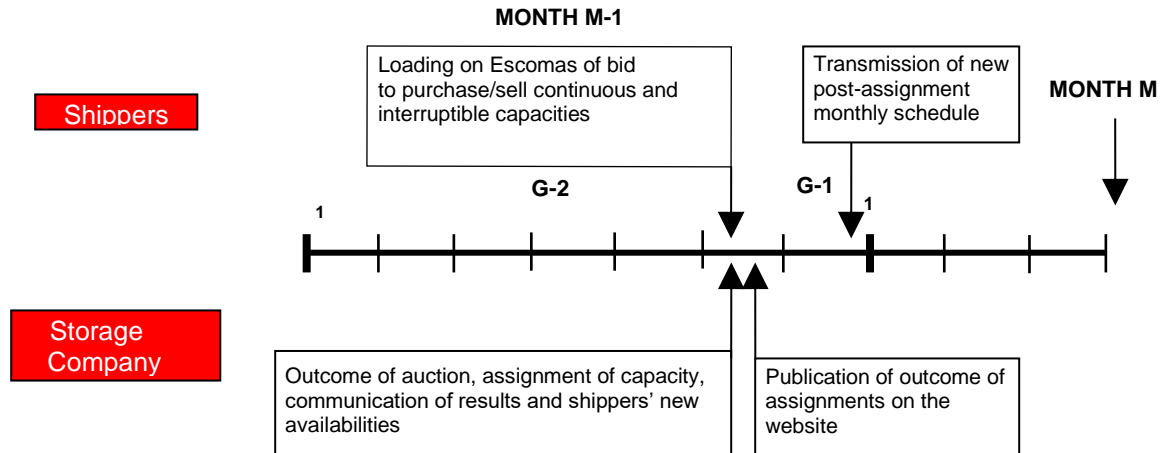
**4A.3 ASSIGNMENT AFTER THE START OF THE THERMAL YEAR
(REF. PARA. 5.9.1)**

4A.3.1 Modulation Storage Services with assignment of capacities on an interim basis



The same procedural requirements prescribed for assignment at the start of the thermal year apply.

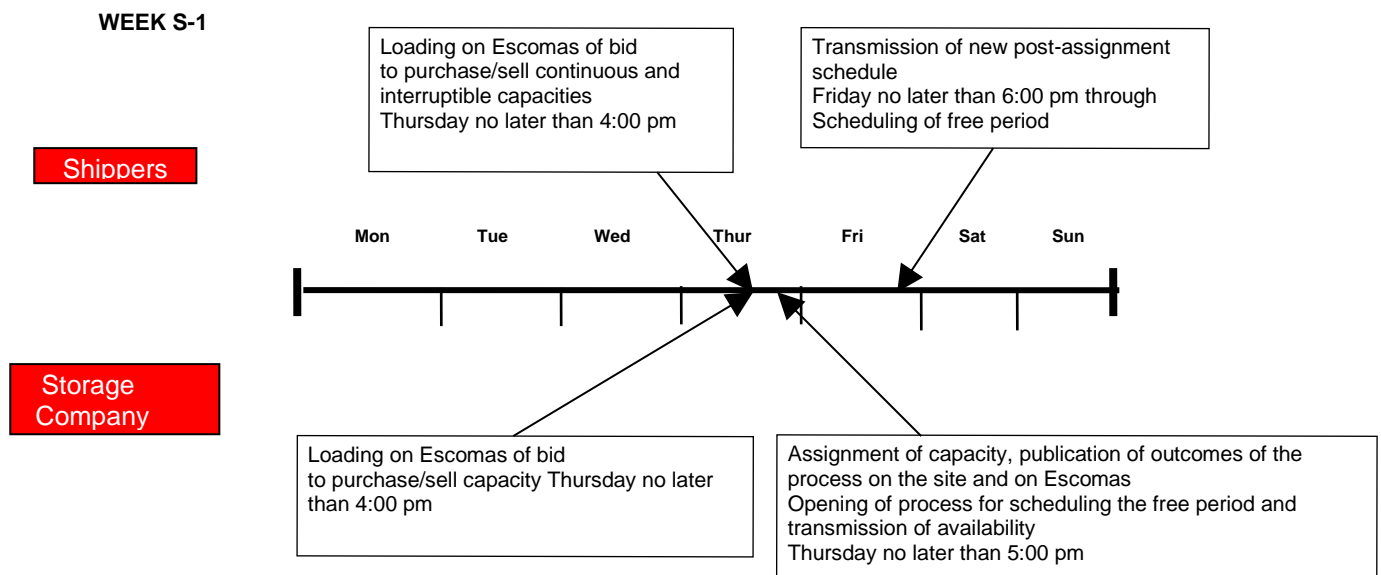
4A.3.2 Timeline for the access and performance of the Modulation Storage Services with assignment of capacities on a monthly basis



Request for the access to the storage services with assignment on a monthly basis					
Activity	By	When	How	Form	Relevant information and documents
Execution of Storage Contract	<ul style="list-style-type: none"> Shippers 	<ul style="list-style-type: none"> Before Purchase Request 	<ul style="list-style-type: none"> Advance transmission via Escomas, transmission of originals by certified mail 	<ul style="list-style-type: none"> On Escomas 	Check of assignment guarantees capacity
Request for the access to the storage services with assignment on a monthly basis, first and second session	<ul style="list-style-type: none"> Authorised Shipper on Escomas 	<ul style="list-style-type: none"> No later than 2:00 pm of the next to last working day of the month preceding the performance of the requested service 	<ul style="list-style-type: none"> Transmission of Service Access Request through Escomas 	<ul style="list-style-type: none"> Downloadable after data are entered on Escomas (also available on the website) 	<p>The bids to purchase capacity (primary and secondary (space, injection capacity, withdrawal capacity)) must contain:</p> <ul style="list-style-type: none"> Adequate guarantee for the required purchase commitment Financial soundness Quantity to be purchased Purchase price for each type of capacity If the Requesting Shipper is not a registered Shipper, (s)he must register on Escomas and demonstrate that (s)he meets all requirements for access to the storage services according to the time limits set out in para. 4.3.1.1. <p>The bids to sell capacity (secondary (space, injection capacity, withdrawal capacity)) must contain:</p> <ul style="list-style-type: none"> Quantity to be sold Sale price for each type of capacity
Competitive procedure	<ul style="list-style-type: none"> Storage Company through Escomas 	<ul style="list-style-type: none"> At 2:00 pm of the next to last working day of the month preceding the performance of the requested service, start-up of the first and second session competitive procedures 	<ul style="list-style-type: none"> Assignment procedures specified in paragraph 5.9.2 of this Code 		Bids to sell primary capacity (quantity and price)
Capacity assignment, notification of results to shippers, communication of new post-assignment capacities	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 3:00 pm of the next to last working day of the month preceding the performance of the requested service 	<ul style="list-style-type: none"> Publication of the aggregate assignments on the site and transmission of communication through Escomas with detailed results 		

Request for the access to the storage services with assignment on a monthly basis					
Activity	By	When	How	Form	Relevant information and documents
Transmission of new post-assignment monthly schedule	<ul style="list-style-type: none"> Shipper who requested access to the service 	<ul style="list-style-type: none"> No later than 4:00 pm of the last working day of the month preceding the performance of the requested service 	<ul style="list-style-type: none"> Via Escomas 	<ul style="list-style-type: none"> Yes (available on the website of the Storage Company and Escomas) 	<ul style="list-style-type: none"> The Shipper sends its reservation containing the gas quantities, expressed in energy, that the Shipper expects to inject/withdraw for each day of the Month of the Service performance

4A.3.3 Timeline for the access and performance of the Storage Services with assignment of capacities on a weekly basis



Request for the access to storage services with assignment on a weekly basis					
Activity	By	When	How	Form	Relevant information and documents
Execution of Storage Contract	<ul style="list-style-type: none"> Shippers 	<ul style="list-style-type: none"> Before Purchase Request 	<ul style="list-style-type: none"> Advance transmission via Escomas, transmission of originals by certified mail 	<ul style="list-style-type: none"> On Escomas 	Check of assignment guarantees capacity
Request for the access to storage services with assignment on a weekly basis, first and second session	<ul style="list-style-type: none"> Authorised Shipper on Escomas 	<ul style="list-style-type: none"> No later than 4:00 pm on Thursday of the week preceding the performance of the requested service 	<ul style="list-style-type: none"> Transmission of Service Access Request through Escomas 	<ul style="list-style-type: none"> Downloadable after data are entered on Escomas (also available on the website) 	The bids to purchase capacity (primary and secondary (space, injection capacity, withdrawal capacity)) must contain: <ul style="list-style-type: none"> Adequate guarantee for the required purchase commitment Financial soundness Quantity to be purchased Purchase price for each type of capacity The bids to sell capacity (secondary (space, injection capacity, withdrawal capacity)) must contain: <ul style="list-style-type: none"> Quantity to be sold Sale price for each type of capacity If the Requesting Shipper is not a registered Shipper, (s)he must register on Escomas and demonstrate that (s)he meets all requirements for access to the storage services
Competitive procedure	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> At 4:00 pm of Thursday start-up of the first and second session competitive procedures 	<ul style="list-style-type: none"> Assignment procedures specified in paragraph 5.9.2 of this Code 		Bids to sell primary capacity (quantity and price)
Capacity assignment, notification of results to shippers, communication of new post-assignment capacities	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 5:00 pm on Thursday 	<ul style="list-style-type: none"> Communication through Escomas with detailed results 		
Transmission of new weekly post-assignment schedule	<ul style="list-style-type: none"> Shipper who requested access to the service 	<ul style="list-style-type: none"> No later than 6:00 pm of the working day after receipt of the new availabilities 	<ul style="list-style-type: none"> Via Escomas 	<ul style="list-style-type: none"> Yes (available on the website of the Storage Company and Escomas) 	<ul style="list-style-type: none"> The Shipper sends its reservation containing the gas quantities, expressed in energy, that the Shipper expects to inject/withdraw for each day of the period of performance of the Service

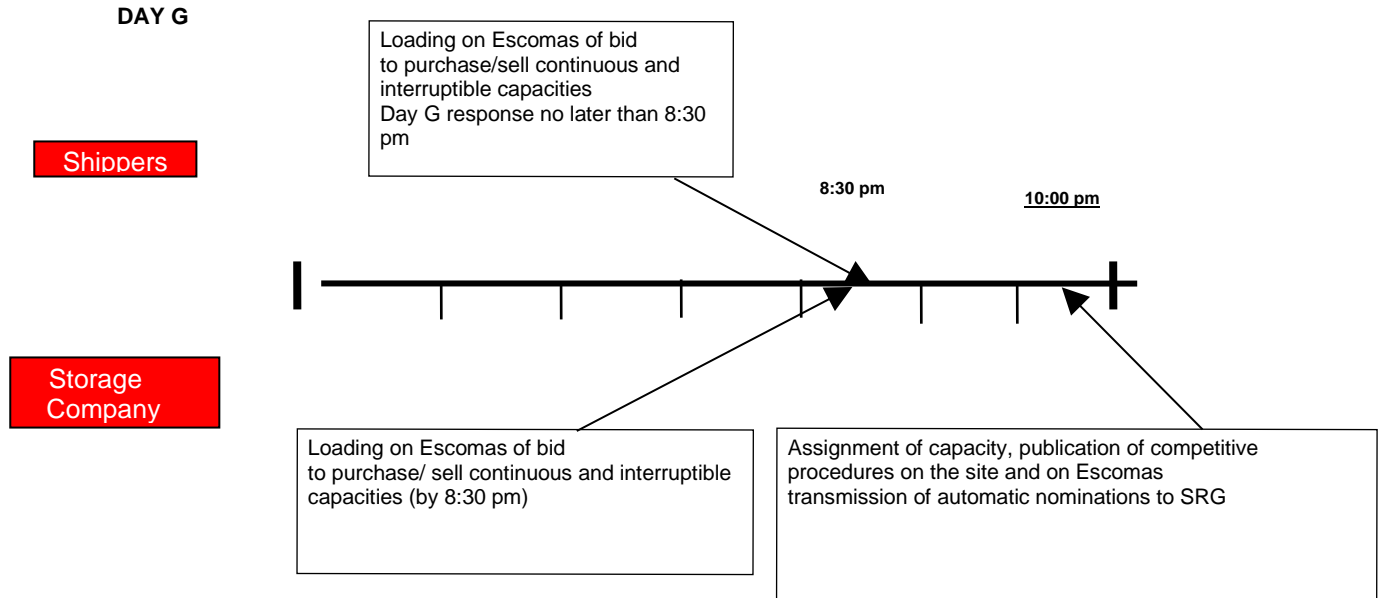
Note that:

the term “week” means the period between a Monday and the following Sunday with the exception of the first and of the last week of the month, which are respectively reduced starting from the first day of the month and extended to the last day of the month.

in the event of holidays, the deadlines are advanced to the first preceding working day.

To access the shipper balancing service, it is necessary to be registered and authorised to use the Escomas system.

4A.3.4 Timeline for the access and performance of the storage services with assignment of capacities on a daily basis



Request for the access to the storage services with assignment on a daily basis					
Execution of Storage Contract	<ul style="list-style-type: none"> Shippers 	<ul style="list-style-type: none"> Before Purchase Request 	<ul style="list-style-type: none"> Advance transmission via Escomas, transmission of originals by certified mail 	<ul style="list-style-type: none"> On Escomas 	Check of assignment guarantees capacity
Request for access to storage services with assignment on a daily basis, first session (continuous capacity) and second session (interruptible capacity)	<ul style="list-style-type: none"> Authorised Shipper on Escomas 	<ul style="list-style-type: none"> No later than 8:30 pm of Gas-Day G 	<ul style="list-style-type: none"> Transmission of Service Access Request through Escomas 	<ul style="list-style-type: none"> Yes downloadable after data are entered on Escomas (also available on the website) 	<p>The bids to purchase capacity (primary and secondary (injection capacity, withdrawal capacity)), "in advance" (withdrawal capacity) must contain:</p> <ul style="list-style-type: none"> Adequate guarantee for the required purchase commitment Financial soundness Quantity to be purchased Purchase price for each type of capacity <p>The bids to sell secondary capacity and "DA Flex" continuous secondary capacity (injection capacity, withdrawal capacity) for "reduction" (withdrawal capacity) must contain:</p> <ul style="list-style-type: none"> Quantity to be sold Sale price for each type of capacity.

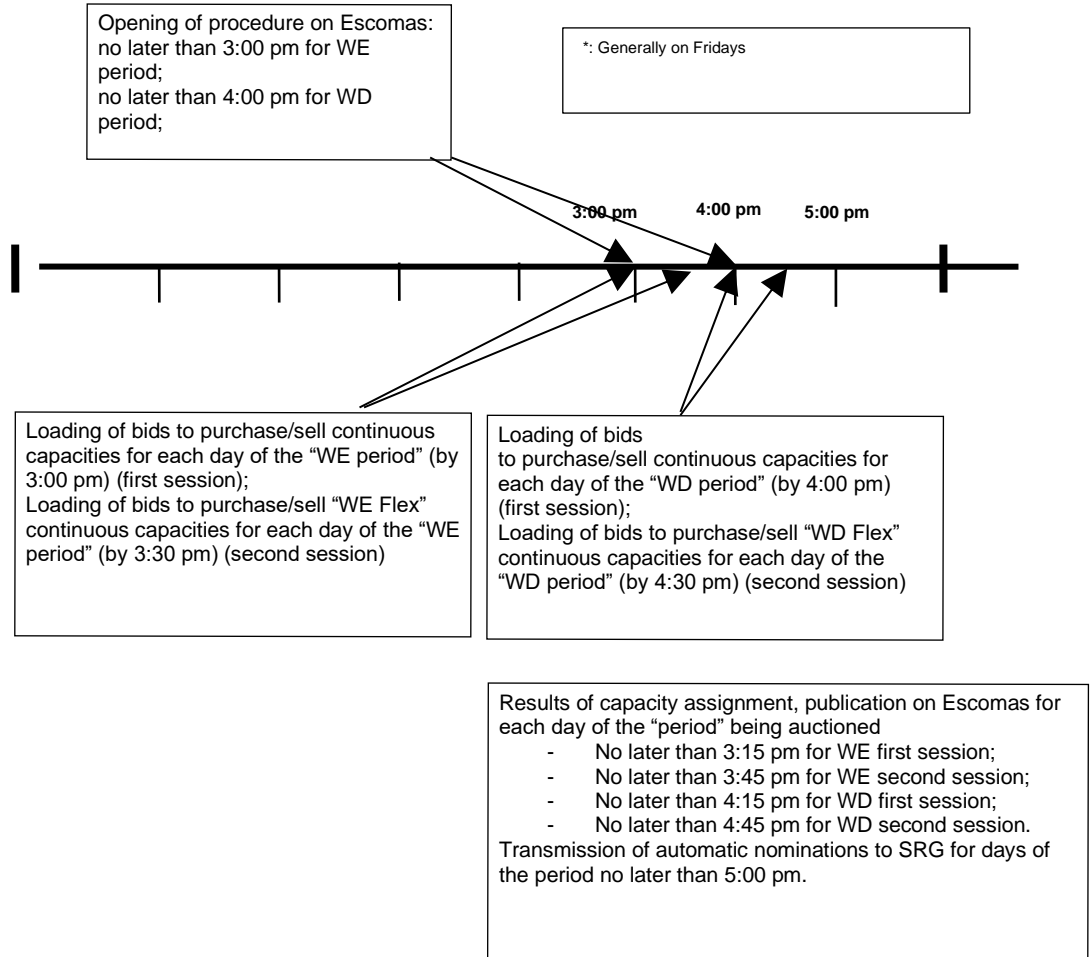
Request for the access to the storage services with assignment on a daily basis					
Competitive procedure	<ul style="list-style-type: none"> Storage Company and Shippers 	<ul style="list-style-type: none"> Starting from 8:30 pm of Gas-Day G start-up of the first and second session competitive procedures 	<ul style="list-style-type: none"> Assignment procedures specified in paragraph 5.9.2.1 of this Code 		
Capacity assignment, notification of results to shippers, automatic nomination on SRG	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 10:00 pm of Gas-Day G 	<ul style="list-style-type: none"> Communication through Escomas with detailed results 		

4A.3.5 Timeline for access and performance of Storage Service with assignment in “WE/WD Flex” period of secondary and “Flex” secondary capacity

Working day immediately preceding* the “period” auctioned

Storage Company

Shippers

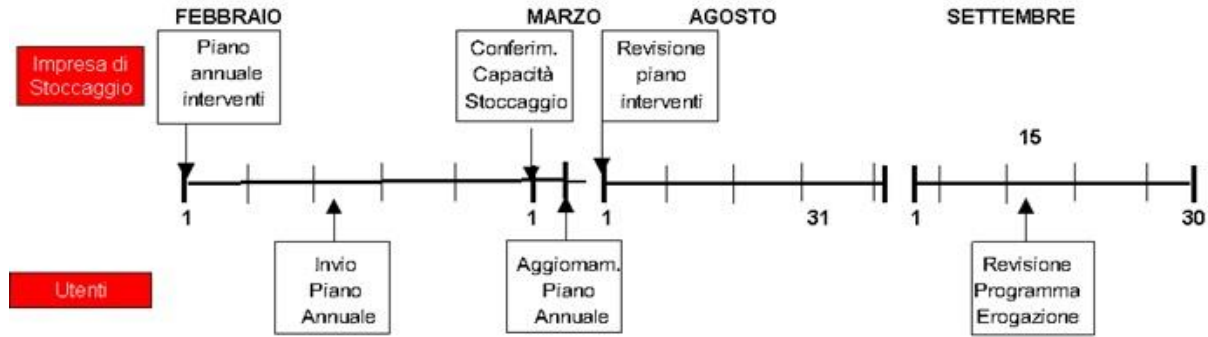


Request to access the Storage Service with assignment of “WE/WD Flex” secondary capacity					
Activity	By	When	How	Form	Relevant information and documents
Execution of Storage Contract	<ul style="list-style-type: none"> Shippers 	<ul style="list-style-type: none"> Before Purchase Request 	<ul style="list-style-type: none"> Advance transmission via Escomas, transmission of originals by certified mail 	<ul style="list-style-type: none"> On Escomas 	Check of assignment guarantees capacity
Request to access the Storage Service with assignment of “WE/WD period”	<ul style="list-style-type: none"> Authorised Shippers on Escomas 	<ul style="list-style-type: none"> No later than 2:30 pm of the day before the “WE period” auctioned. The “WE period” auctioned is: <ul style="list-style-type: none"> the weekend, consisting of Saturday, Sunday and national holidays. The “WD period” auctioned is: <ul style="list-style-type: none"> working days, considered as days other than those included in the point above 	<ul style="list-style-type: none"> Transmission of Service Access Request through Escomas 	<ul style="list-style-type: none"> Downloadable after data are entered on Escomas (also available on the website) 	<p>The bids to purchase continuous secondary capacity, up to 3 for each day of the period, must contain:</p> <ul style="list-style-type: none"> Adequate guarantee for the required purchase commitment Financial soundness Quantity to be purchased Purchase price <p>The bids to sell secondary capacity and “Flex” continuous secondary capacity must contain:</p> <ul style="list-style-type: none"> Quantity to be sold Purchase price.
“WE period” competitive procedure - first session (secondary capacity)	<ul style="list-style-type: none"> Storage Company and Shipper 	<ul style="list-style-type: none"> Starting from 3:00 pm of the day before the “WE period” 	<ul style="list-style-type: none"> Assignment procedures specified in paragraph 5.9.2.2 of this Code 		
Capacity assignment, notification of results to shippers	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 3:15 pm of the day before the “WE period” 	<ul style="list-style-type: none"> Communication through Escomas with detailed results 		
“WE period” competitive procedure - second session (“WE Flex” capacity)	<ul style="list-style-type: none"> Storage Company and Shipper 	<ul style="list-style-type: none"> Starting from 3:30 pm of the day before the “WE period” 	<ul style="list-style-type: none"> Assignment procedures specified in paragraph 5.9.2.2 of this Code 		
Capacity assignment, notification of results to shippers	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 3:45 pm of the day before the “WE period” 	<ul style="list-style-type: none"> Communication through Escomas with detailed results 		
“WD period” competitive procedure - first session (secondary capacity)	<ul style="list-style-type: none"> Storage Company and Shipper 	<ul style="list-style-type: none"> Starting from 4:00 pm of the day before the “WE period” 	<ul style="list-style-type: none"> Assignment procedures specified in paragraph 5.9.2.2 of this Code 		
Capacity assignment, notification of results to shippers	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 4:15 pm of the day before the “WE period” 	<ul style="list-style-type: none"> Communication through Escomas with detailed results 		
“WD period” competitive procedure - second session (“WD Flex” capacity)	<ul style="list-style-type: none"> Storage Company and Shipper 	<ul style="list-style-type: none"> Starting from 4:30 pm of the day before the “WE period” 	<ul style="list-style-type: none"> Assignment procedures specified in paragraph 5.9.2.2 of this Code 		

Request to access the Storage Service with assignment of “WE/WD Flex” secondary capacity					
Activity	By	When	How	Form	Relevant information and documents
Capacity assignment, notification of results to shippers	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 4:45 pm of the day before the “WE period” 	<ul style="list-style-type: none"> Communication through Escomas with detailed results 		
Automatic nomination and sending to SRG for the days of the WE and WD periods	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 5:00 pm of the day before the “WE period” 			

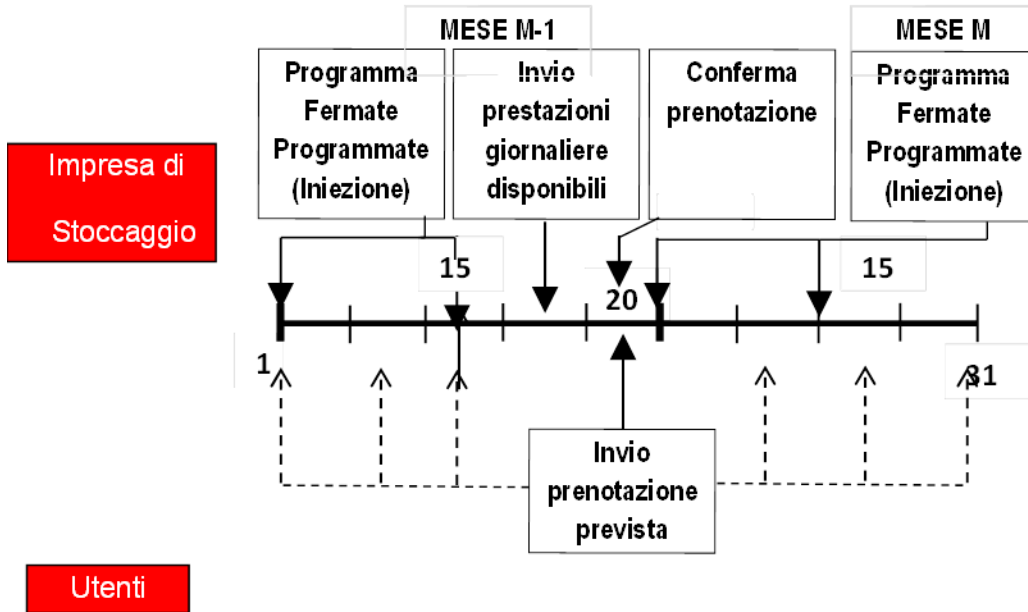
4A.4 INJECTION AND WITHDRAWAL RESERVATION AND COMMITMENTS (CHAPTER 6)

4A.4.1 Annual scheduling (Period scheduling)



Annual scheduling (Period scheduling)					
Activity	By	When	How	Form	Relevant information and documents
Annual schedule of maintenance operations	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 1 February 	<ul style="list-style-type: none"> Website, Escomas 		
Assignment of Storage Capacity	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 1 March or other date defined by MSE/AEEG SI 	<ul style="list-style-type: none"> Via Escomas 		
Transmission of Annual Schedule	<ul style="list-style-type: none"> Shipper 	<ul style="list-style-type: none"> After the assignment and before the start of the thermal year 	<ul style="list-style-type: none"> Via Escomas 	<ul style="list-style-type: none"> Yes (available on the website of the Storage Company and Escomas) 	<ul style="list-style-type: none"> The Annual Schedule shall indicate: <ul style="list-style-type: none"> - The monthly Injection schedule; - The monthly Withdrawal schedule;
Half-yearly revision of Maintenance Operations schedule	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 1 August 	<ul style="list-style-type: none"> Website, Escomas 		
Revision of the Schedule	<ul style="list-style-type: none"> Shipper 	<ul style="list-style-type: none"> Every day 	<ul style="list-style-type: none"> Via Escomas 	<ul style="list-style-type: none"> Yes (available on the website of the Storage Company and Escomas) 	<ul style="list-style-type: none"> The Shipper can modify the Period Schedule

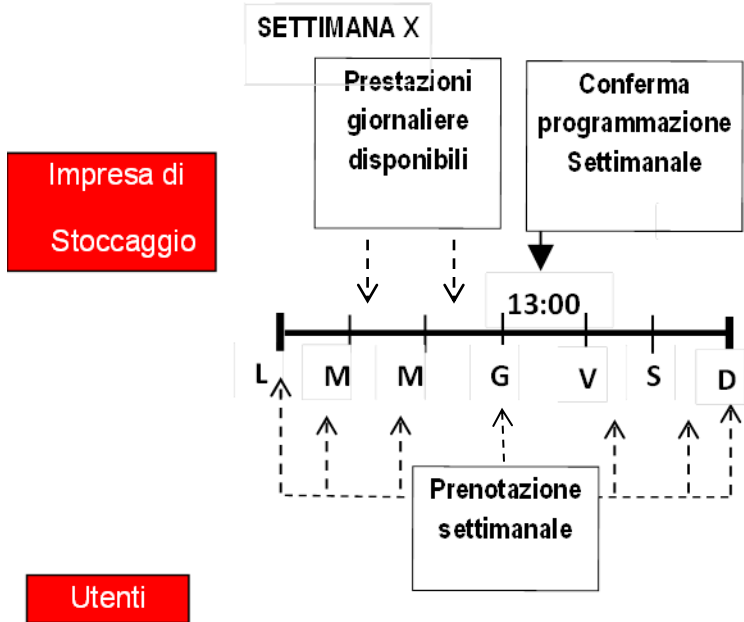
4A.4.2 Monthly scheduling



Monthly Scheduling					
Activity	By	When	How	Form	Relevant information and documents
Schedule Planned shut-downs	Storage Company	Once every two weeks	<ul style="list-style-type: none"> Website Escomas 		The Schedule of shut-downs of the two-week periods
Available daily performance for the following month	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> Every day 	<ul style="list-style-type: none"> Via Escomas 		
Transmission of Monthly Schedule	<ul style="list-style-type: none"> Shipper 	<ul style="list-style-type: none"> Every day 	<ul style="list-style-type: none"> Via Escomas 	<ul style="list-style-type: none"> Yes (available on the website of the Storage Company and Escomas) 	<ul style="list-style-type: none"> The Shipper modifies the reservation containing the gas quantities, expressed in energy, that the Shipper expects to inject/withdraw for each day of the following month for each Contract. The Shipper also provides the Storage Company with its estimate about the quantities of energy expected to be

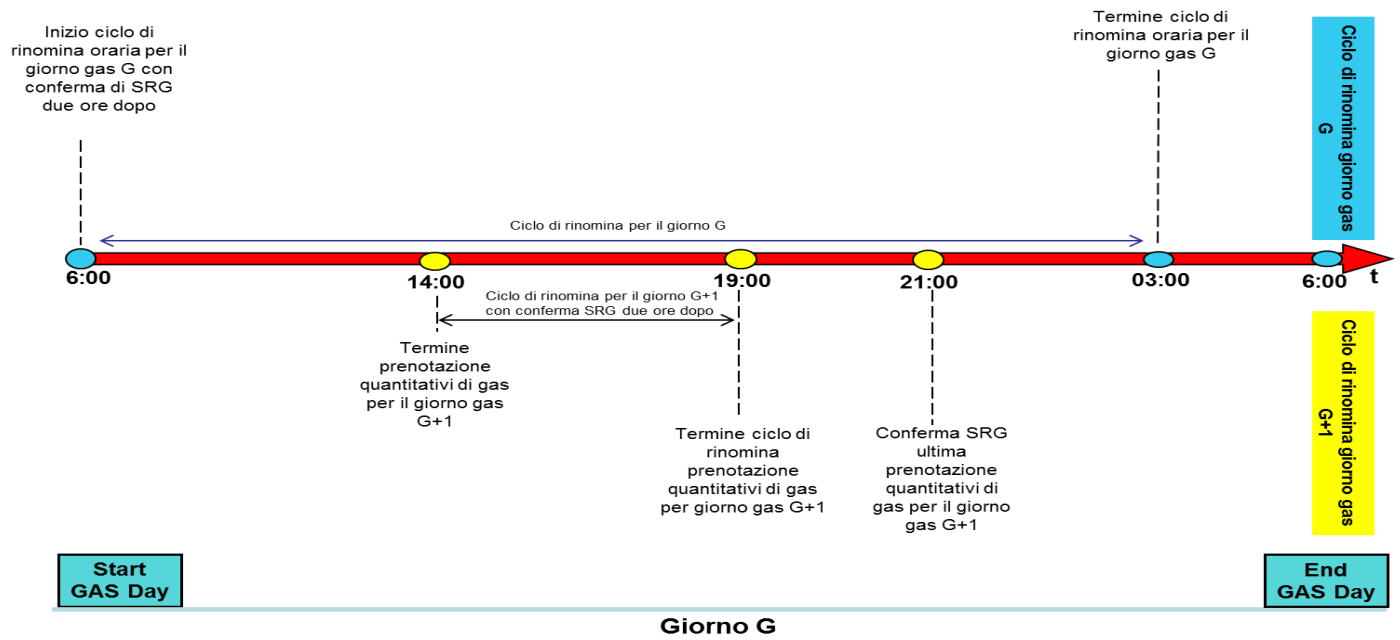
					injected or withdrawn in the two subsequent months.
Confirmation of monthly scheduling	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 4:00 pm of the 20th day of the month preceding the performance 	<ul style="list-style-type: none"> Via Escomas 		<ul style="list-style-type: none"> Escomas sends an email with the monthly scheduling in the system to the configured shipper

4A.4.3 Weekly scheduling



Weekly Scheduling					
Activity	By	When	How	Form	Relevant information and documents
Available daily performance	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> Every day 	<ul style="list-style-type: none"> Via Escomas 		<ul style="list-style-type: none"> Available daily performance (in kWh) for the following week
Weekly reservation	<ul style="list-style-type: none"> Shipper 	<ul style="list-style-type: none"> Every day 	<ul style="list-style-type: none"> Via Escomas 	<ul style="list-style-type: none"> Yes (available on the website of the Storage Company and Escomas) 	<ul style="list-style-type: none"> The Shipper modifies the reservation containing the gas quantities (in kWh), it expects to inject/withdraw for each day of the following week for each Contract. Reservations shall take into account any capacity reductions/interruptions planned in the weekly schedule of the storage company.
Confirmation of weekly scheduling	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 1:00 pm on Thursday of the week preceding the performance 			Escomas sends an email with the weekly scheduling in the system to the configured shipper

4A.4.4 Daily scheduling

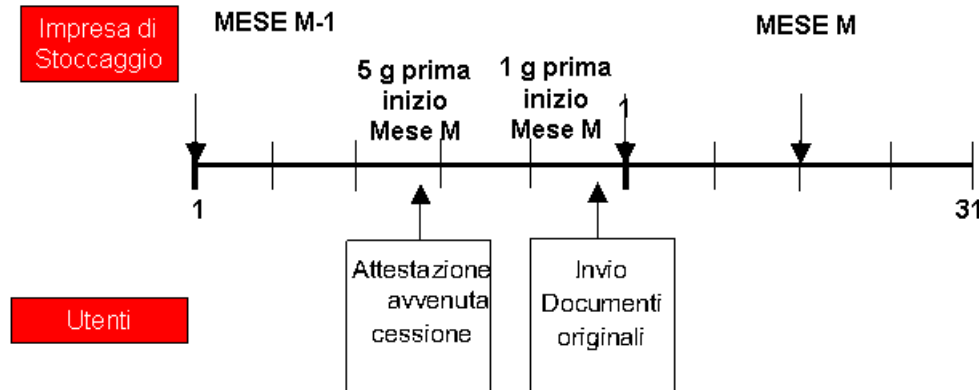


Daily Scheduling					
Activity	By	When	How	Form	Relevant information and documents
Available daily performance	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 12:00 pm every day 	<ul style="list-style-type: none"> Via Escomas 		<ul style="list-style-type: none"> Changes to available daily Performance (in kWh) for day G and G+1.
Daily reservations for day G+1	<ul style="list-style-type: none"> Shipper 	<ul style="list-style-type: none"> No later than 2:00 pm of day G 	<ul style="list-style-type: none"> Via Escomas 	Yes (available on the website of the Storage Company and Escomas)	<ul style="list-style-type: none"> The Shipper (including the User of the Balancing Service for Transport Companies) sends the reservation (in kWh), for Day G+1, for each Contract. The Shipper also ensures that the reservations match the transport schedule requested from the Major Transport Company.
Confirmation of daily reservation for day G+1	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 4:00 pm of day G 	<ul style="list-style-type: none"> Via Escomas 		<ul style="list-style-type: none"> The Storage Company confirms the quantities of the daily reservations for day G+1
Available daily performance for day G+1	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 7:00 pm of each day 	<ul style="list-style-type: none"> Via Escomas 		The Storage Company sends the revision to the availability (in kWh), for Day G+1
Revision of daily reservations for day G+1	<ul style="list-style-type: none"> Shipper 	<ul style="list-style-type: none"> From 2:00 pm to 7:00 pm of each day 	<ul style="list-style-type: none"> Via Escomas 	Yes (available on the website of the Storage Company and Escomas)	The Shipper sends the revision to the reservation (in kWh), for day G+1
Capacity assignment, notification of results to shippers, communication of new post-assignment capacities	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> No later than 10:00 pm of each day 	<ul style="list-style-type: none"> Via Escomas and website 		Results of continuous and interruptible capacity assignments
Confirmation of the daily reservation for day G+1	<ul style="list-style-type: none"> Storage Company 	<ul style="list-style-type: none"> Confirmation no later than 10:00 pm of each day. 	<ul style="list-style-type: none"> Via Escomas 		The Storage Company confirms the accepted quantities of the reservation (in kWh), for Day G+1 with automatic renomination on behalf of the assignee Shippers

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Annex 4A – Table of Times and Methods of Coordination

Revision of daily reservations for day G	<ul style="list-style-type: none"> • Shipper 	Every hour from 6:00 am to 3:00 am of each day	<ul style="list-style-type: none"> • Via Escomas 	Yes (available on the website of the Storage Company and Escomas)	The Shipper sends the revision to the reservation (in kWh), for day G
Confirmation of the reservation update for day G	<ul style="list-style-type: none"> • Storage Company 	<ul style="list-style-type: none"> • Confirmation within the following two hours from the end of the daily revision until 5:00 am of each day. 	<ul style="list-style-type: none"> • Via Escomas 		The Storage Company sends the accepted quantities of the reservation (in kWh), for Day G

4A.5 CAPACITY AND GAS TRANSACTIONS (CHAPTER 7)**4A.5.1 Capacity and gas sales and exchanges**

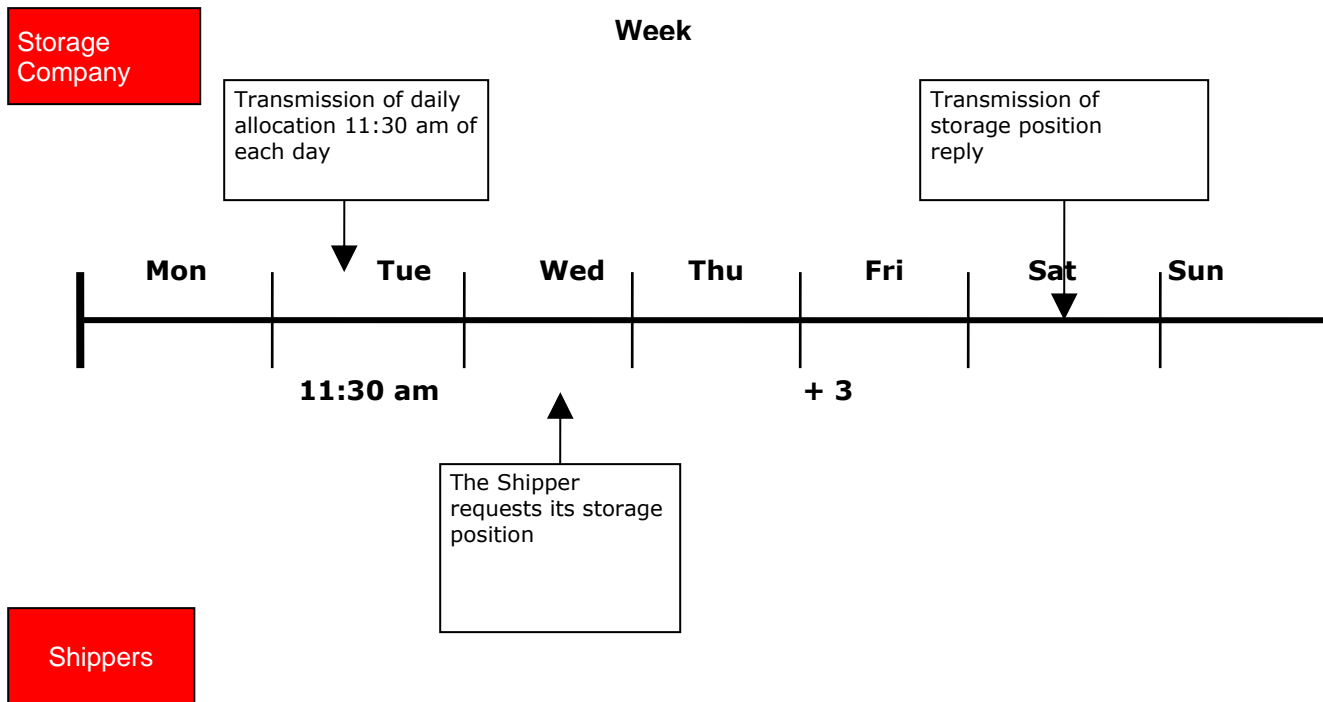
Request for capacity and gas sale and exchange					
Activity	By	When	How	Form	Relevant information and documents
Transmission of request for sale and/or exchange	<ul style="list-style-type: none"> Involved shippers 	<ul style="list-style-type: none"> No later than 5 days from the starting date of the month when the sale enters into force 	<ul style="list-style-type: none"> via Escomas 	<ul style="list-style-type: none"> Yes (available on the website and Escomas) 	<ul style="list-style-type: none"> The Storage Capacities and/or the Performance and/or the quantities of gas of the transaction The Relevant Parties The starting date and the duration of the transaction The Shipper to be invoiced for the transaction management costs, if from the selling Shipper
Transmission of the original documentation of the sale and/or exchange request	<ul style="list-style-type: none"> Shipper 	<ul style="list-style-type: none"> No later than 1 day from the starting date of the month when the sale enters into force 	<ul style="list-style-type: none"> Original by certified mail 		

4A.5.2 Storage capacity transfers

Storage capacity transfers					
Activity	By	When	How	Form	Relevant information and documents
Transmission of transfer request	<ul style="list-style-type: none"> Party taking over 	<ul style="list-style-type: none"> no later than 7 working days before the end of the month preceding the start of the transfer 	<ul style="list-style-type: none"> Advance transmission via Escomas, transmission of originals by certified mail 	<ul style="list-style-type: none"> Yes (available on the website and Escomas) 	<ul style="list-style-type: none"> The Transfer request shall contain the following information: <ul style="list-style-type: none"> - the Storage Capacities intended for the obligations in accordance with the supply; - the data needed to quantify the aforesaid capacity on the basis of the procedures in force; - the declaration in lieu of affidavit attesting the take-over of the supply and the supply relationship between Requesting Shipper and the supplier that is taking over, if the supplier taking over for the end customer is not the Requesting Shipper; - the starting date of the transfer; - If the party taking over is not a Shipper, it must qualify on Escomas and demonstrate that it meets all requirements for access to the storage services according to the time limits set out in para. 4.3.1.1.
Transfer outcome reply	<ul style="list-style-type: none"> The Storage Company 	<ul style="list-style-type: none"> no later than 2 working days before the end of the month preceding the start of the transfer 	<ul style="list-style-type: none"> Via Escomas 		<ul style="list-style-type: none"> - Results of the transfer. - If the party taking over is not a Shipper, the Storage Company will simultaneously send the Storage Contract prepared according to the standard available on Escomas with the indication of the Assigned Capacities. The Contract is effective starting from the transfer's effective date

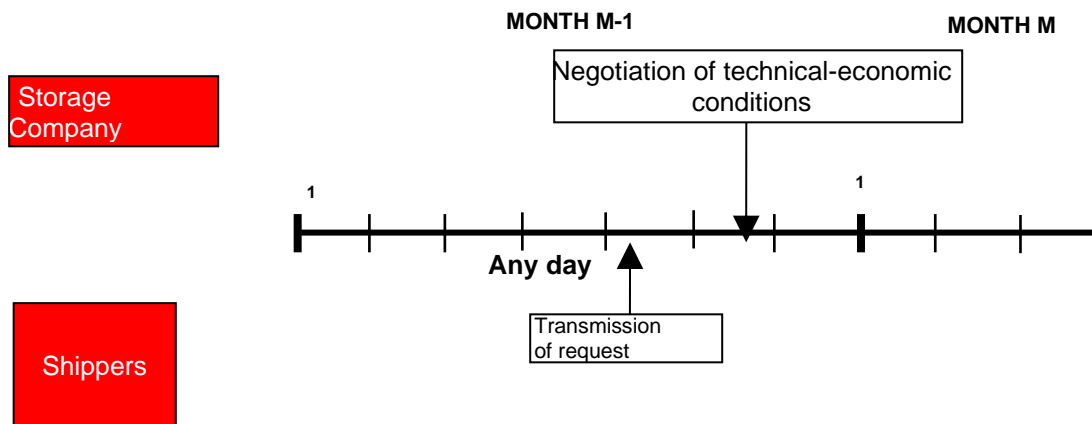
4A.6 ALLOCATIONS AND ADJUSTMENTS (CHAPTER 8)

4A.6.1 Daily allocations and storage position request



Allocations					
Activity	By	When	How	Form	Relevant information and documents
Publication of daily allocations on Escomas	• Storage Company	• no later than 11:30 am of each day	• Via Escomas		
Storage position request	• Shipper	• Any day	• Via Escomas		
Request outcome reply	• The Storage Company	• no later than 3 working days from receipt of the request	• Via Escomas		

4A.7 SPECIAL SERVICES (CHAPTER 3)



Request for access to a negotiated service					
Activity	By	When	How	Form	Relevant information and documents
Transmission of the request	<ul style="list-style-type: none"> Shipper 	<ul style="list-style-type: none"> At any time during the thermal year 	<ul style="list-style-type: none"> Advance transmission via email and/or fax, transmission of originals by certified mail 	<ul style="list-style-type: none"> No 	<ul style="list-style-type: none"> The request shall contain the technical characteristics and the duration of the service If the Requesting Shipper is not a registered Shipper, (s)he must register on Escomas and demonstrate that (s)he meets all requirements for access to the storage services according to the time limits set out in para. 4.3.1.1.
Negotiation of the technical and economic conditions of the requested service	<ul style="list-style-type: none"> Storage Company and Shipper 				
Transmission to the Authority for approval of the tariff proposal	<ul style="list-style-type: none"> Storage Company 				